



Letter to All Shareholders

3<sup>rd</sup> May 2015

### **Notice of an Annual General Meeting**

Notice is hereby given that the **2016** annual general meeting of the company will be held at Airport House, Purley Way, Croydon, CR0 0XZ **Tuesday 28th June** at 11.00 hours for the following purposes:

1. To receive the report of the directors and the accounts for the year ended 31<sup>th</sup> January 2016.
2. To re-appoint Pritchard Fellows & Co as the company's auditors until the conclusion of the next annual general meeting of the company at which accounts are laid before the members.

#### **Please e-mail me if you plan to attend**

If you cannot attend you are entitled to appoint a proxy to attend and vote on your behalf. A proxy need not be a shareholder. If you wish to do this please let me know, give your appointed proxy a letter of authorisation and ask them to contact me when they arrive.

By order of the board

A handwritten signature in black ink that reads 'Mike Goodrich'.

Mike Goodrich

Company Secretary

Direct Line: 07946 439641, e-mail [mikegoodrich@talktalk.net](mailto:mikegoodrich@talktalk.net)